

## Minutes of Meeting

Meeting of Board of Directors  
River Grande Estates  
Condominium Plan No. 9911158  
Tuesday, October 17, 2017

### Attendees:

Brian Mills - Chair  
Michael Hay  
Bob Millsap  
Chris Scrupa

Emily Struck  
Matt Clark  
Murray White  
Sherry Ponych (MY)

### Absent

none

#### 1. Call to Order

- A quorum was determined present and the Chairman called the meeting to order at 6:32 PM.

#### 2. Additions to Agenda

- Few additions were made to the agenda.

#### 3. Approval of Minutes

- Motion to approve minutes of the BOD meeting of September 19, 2017 (White/Scrupa) Carried.

#### 4. Manager's Report

- Bluplanet organic bins were 90% distributed. Remainder were stored in TV theatre.
- Fire Safety report shows few deficiencies
- A fine was issued for 112-3 bylaw violation.
- MY to follow up on AC for 106-2
- MY to follow up on legal fees for 411-2
- MY to organize a site meeting with Murray, Bob and Chris with Morrison Hershfield
- MY to follow up on dog fine for 117-2
- MY to request electronics recycle quote

#### 5. Maintenance Report

- Garage doors electric eyes were replaced.
- Brickwright to repair damaged mortar on sills.
- Makeup air repair for phase 3 in progress.
- Alvin to empty and remove old wooden boxes from garbage rooms.

#### 6. Finance Report

- No report for this period.

7. Security

- The updated Intercom Change form was approved. The fee is reduced from \$50 to \$20.

8. AGM

- Draft auditor report issued. To be approved prior to AGM.
- Auditor is available for AGM. Chris to present.
- AGM package has been sent to owners.
- MY has issued a second notice for nominations to run for vacant positions.
- MY to prepare a script for the meeting.
- Brian to approach S. Cassidy for chairman.

9. Unfinished Business

- Charging for electric vehicles
  - No progress.
- Kydrid quote for garage doors was not attached in the latest email. Motion to accept Kydrid quote, based on email poll to confirm (White/Struck) Carried.

10. New Business

- Renovation request for 110-1
  - Approved with conditions.
- Skylight for 509-3
  - Application denied.

11. Next Meeting

- To be determined by new board following AGM.

12. Adjourned

- Meeting adjourned at 8:10 PM



President



Secretary